Standardized Patient Manual

Work Schedules

EMPLOYMENT
As a standardized patient of TTUHSC Simulation Program, you are employed on a part-time, ‘as needed’ hourly basis. Work hours are dependent upon educational activities scheduled. As a result, our workload varies (some months there will be no work while other months will be very busy) and the number of hours you work cannot be guaranteed.

Work Schedules
While there will be various activities throughout the year, each activity will require specific criteria for the selection of SPs. These factors include:

- age, race, gender and certain physical characteristics may be specified in the case
- past experience/training in a particular case
- ability to give feedback to students
- knowledge, skills, abilities, and attitude of the SP

Scheduling Work Hours

- Requests for SPs to work will be sent via email. This is not a confirmation. You must get back to us promptly (typically 1 full business day) to let us know that you want to perform in an event. *IF the slot has not already been filled*, you will be assigned and will receive a confirmation by email.
- Your confirmation will include the training dates, time of the event, and the case name. **YOU are responsible for this information.**
- Once a confirmation has been sent, you are required to be present at all scheduled trainings and project times. You must contact the SP Director/Coordinator immediately if you find you cannot participate in any of the scheduled hours.

SD/MG/KL/SB
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