Simulation Program
Operating Policy and Procedure Manual

SIM OP: 90.300 Illness or Emergency (Consumer)

PURPOSE: This TTUHSC Simulation Program policy provides the avenue for consumers to notify the Simulation Program of an illness or emergency.

REVIEW: The Simulation Program OP will be reviewed September 1 of each even-numbered year by the Executive Director of the Centers.

POLICY/PROCEDURE

1.0 Policy

Consumers of the Simulation Program may have a need to notify the simulation center in the event of an illness or emergency.

2.0 Procedure

If a Simulation Program consumer facilitating an event in a simulation center becomes ill or experiences an emergency prior to the activity, they are asked to contact the simulation center director, via e-mail, for the appropriate campus:

   Abilene: Kathryn Whitcomb – Kathryn.whitcomb@ttuhsc.edu
   Lubbock: Sandra Caballero – Sandra.caballero@ttuhsc.edu
   Odessa: Melissa Leal – Melissa.leal@ttuhsc.edu

It is the responsibility of the consumer to notify their attendees of the situation at hand.

The director of the center will immediately contact the simulation program personnel at their center involved in the activity so the appropriate adjustments can be made.

SB
Adopted: 02/2017
Date of last revision: